

HOW TO DO BUSINESS GUIDE MOO MEDICARE SUPPLEMENT AND ANCILLARY PRODUCTS



Website: www.mutualofomaha.com

Agent Services Number: 800-354-3289

Agent Services Email: mycustomerservicehealth@mutualofomaha.com

New Business Fax: 1-866-799-9076

New Business Mailing Address:

Mutual of Omaha/United World/United of Omaha/Omaha Insurance Company

3300 Mutual of Omaha Plaza

Omaha, NE 68175

***Be sure to use the preaddressed envelopes when mailing or shipping new business applications.**

***Foe agencies, please forward all completed applications to your appropriate Division Office, which will forward them onto Mutual of Omaha's Blair facility.**

First time Logging in:

1. Go to www.mutualofomaha.com
2. Click on "Sign In" in the right corner.
3. Click "Sales Professionals."
4. Click "Sign Up" at the bottom.
5. Follow the instructions to complete your registration.

To Submit Business through E-app:

1. Log into your agent portal.
2. Across the top bar, click "Sales & Marketing."
3. Click "Electronic Applications."
4. Click on blue box "Start or Continue e-App" for which product you want to write.

*****(Note) below the blue box under Resources you can practice writing apps by click on the Sandbox. Excludes PDP, Life, and Critical Illness.**

To Check Commissions:

1. Log into your agent portal.
2. Across the top bar, under "Reports," click "Compensation Information."

Broker Compensation Statement Guide: [here](#).

Senior Marketing Specialists

801 Gray Oak Drive, Columbia, MO 65201 | (800) 689-2800 | www.smsteam.net

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To Check Business:

1. Log into your agent portal.
2. On home page, under "Case Status," you can search by production number or policy number.
3. To check all other policies, under left column click on "Policyholder Information".
4. To check pending cases, hover over "Reports" at top of page and select "Case Monitoring."

To Order Mutual of Omaha Materials:

1. In your agent portal, across the top bar under "Sales & Marketing," click "Forms & Materials."
2. Fill in search information and click "Search."
3. After searching, select the document name and download as a PDF.
4. Click the green plus sign to the left of the document name to add the materials to a single package.
5. When finished adding, click the "Show Forms Package" button at the top right and select if you would like materials emailed to you or available for print.

Additional Information:

- Every 6 months, Mutual of Omaha offers 5,000 *FREE* Med Supp marketing pieces and 2,000 Final Expense with your information on them.

For questions please call Senior Marketing Specialists at 800-689-2800.

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