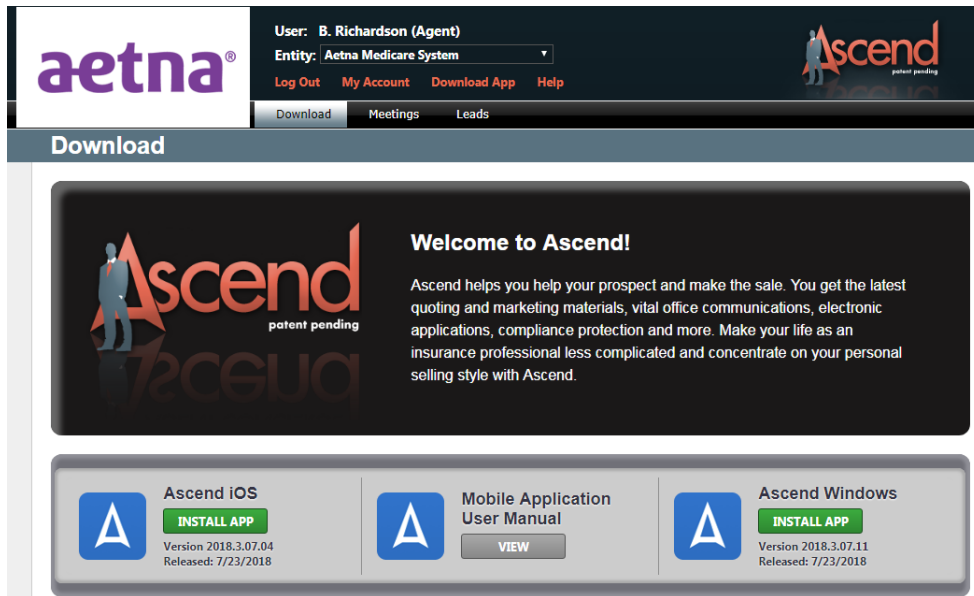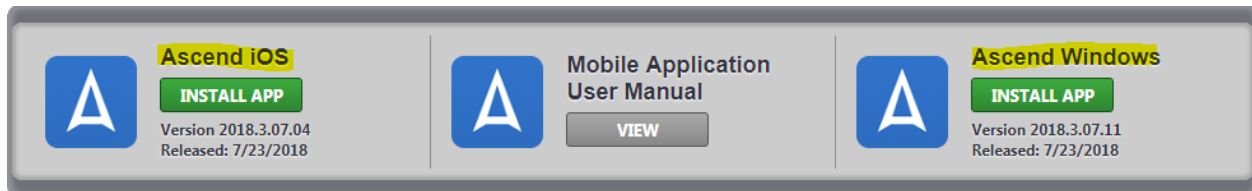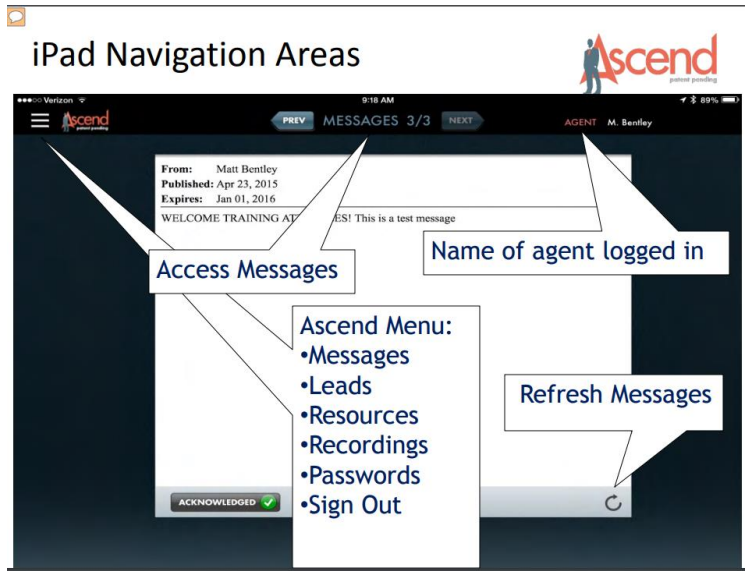**Aetna MA Innovative Enrollment**

How to Access:

1. Go to Ascend: [Click Here](#)
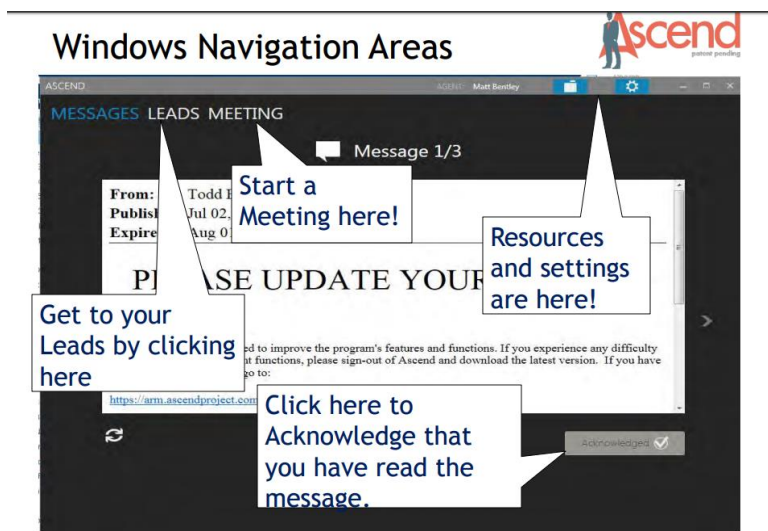2. Log in with your username and password. This should be the screen you see.

3. To launch the eApp, you need to download Ascend, either on your iPad or your computer. If you're on an iPad, click "Ascend iOS." If you on your computer, click "Ascend Windows."
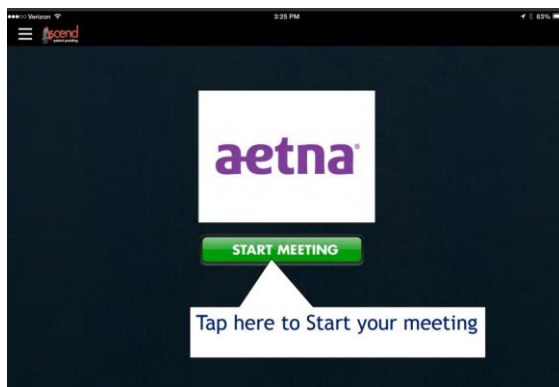

4. Once you have completed downloading, you will need to log in again.
5. Below is the iPad Navigation Areas.

iPad Navigation Areas

Access Messages

Name of agent logged in

Ascend Menu:
•Messages
•Leads
•Resources
•Recordings
•Passwords
•Sign Out

Refresh Messages

6. Below is the Windows Navigation Areas.

Windows Navigation Areas

Start a Meeting here!

Resources and settings are here!

Get to your Leads by clicking here

Click here to Acknowledge that you have read the message.

7. To start a meeting on the iPad:

Tap here to Start your meeting

Client Information Screen

CLIENT INFORMATION

First Name

Tap on figure to access existing leads

Client Information:
•First name, last name, zip code and phone number are required fields.

Tap on 'Next' to access online enrollment tool

The Quotes Engine

After tapping 'Next' the Profile Page appears. Navigate to:
- Compare plans
- Review results
- Refine search according to the prospect's wants/needs.

The Enrollment Application

![Ascend logo]

Begin here to fill out application and follow through each section and submit when complete (ONLY WITH REAL CUSTOMER!)

8. For an eApp on your computer:

SEARCH PROFILES   **START CONSULTATION**   **START NEW ENROLLMENT**   **SEND QUICK QUOTE**

Enter your ZIP code, and submit

[   ]   **SUBMIT**

9. Once you enter your zip code and choose your county, you will see all the options you have in your area. For example, with the zip code "65201" these are the options:

ADVANTRA OPTION 1 (HMO-POS) H2663-006

Premium (Monthly Price)

$41.00

ENROLL **SEND QUOTE**

ADVANTRA (PPO) H1608-013

Premium (Monthly Price)

$56.00

ENROLL **SEND QUOTE**

ADVANTRA OPTION 2 (HMO) H2663-002

Premium (Monthly Price)

$86.00

ENROLL **SEND QUOTE**

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10. Once you decide, click "Enroll" under the plan you and your client choose.
11. Start the application. There is a progress bar across the top.

Personal Information > Important Questions > Medicare Information > Review > Agent Information > Submit

12. Once you have finished the application, sign and submit.

Resources

- o Log into: Click Here
- o Click "Enrollment" on the left side
- o Under "Aenta MA/MAPD" click "Ascend Virtual Sales Office app."
- o Under "Tools and resources to help you" you should find everything you would need.